

Job Title: YCS Camp Counselor

Responsible to: Supervisor

Education Required: High School Diploma

Responsibilities:

1. Attend pre-camp orientation.
2. Responsible for care, safety and constant supervision of group of campers from 6:00 AM to 10:00 PM except when on breaks.
3. Be knowledgeable of campers' behavioral and medical background.
4. **On the first day of camp, make sure that each item of children's clothing is labeled with child's name and site name, and to complete clothing checklist for each child to verify items brought to camp.**
5. Follow activity schedules and participate fully and enthusiastically.
6. Assist during fire and missing person drills.
7. Administer medications as directed by medical staff.
8. Return on time from breaks.
9. Attend meetings with supervisor, when necessary.
10. Lead daily meetings/groups with campers.
11. Complete incident reports and observation logs.
12. Ensure care and cleanliness of camp grounds, including **bathrooms and** living areas.
13. Ensure care and cleanliness of camper clothing.
14. Assist campers during meal and snack times.
15. Transport campers to assigned activity or elsewhere as directed by Supervisor.
16. Be in communication at all times with YCS camp staff by using the walkie-talkies.
17. Wear clothing appropriate while in camp.
18. Maintain positive and supportive relationships with YCS and camp staff.
19. Follow YCS and Camp policies and procedures as written in the current camp manual.
20. Support overall operations of camp.
21. Complete any other assignments at request of Supervisor.